



# Architectural Approval Form

Date: \_\_\_\_\_

Builder/Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Lot Number: \_\_\_\_\_

Lot Size (Sq. Ft.): \_\_\_\_\_ Lot Width (At Front Building Line): \_\_\_\_\_

Living Area (Sq. Ft.): \_\_\_\_\_ Main Floor: \_\_\_\_\_

Second Floor (Sq. Ft.): \_\_\_\_\_ Lower Level: \_\_\_\_\_ TOTAL: \_\_\_\_\_

## HOUSE TYPE

1 Story: \_\_\_\_\_ 2 Story: \_\_\_\_\_ 1-½ Story: \_\_\_\_\_ Bi-Level: \_\_\_\_\_ Tri-Level: \_\_\_\_\_

Other: \_\_\_\_\_

Overall Building Dimensions Length: \_\_\_\_\_ Width: \_\_\_\_\_ Height: \_\_\_\_\_

Front Elevation Width: \_\_\_\_\_

## EXTERIOR COLOR SELECTIONS

Add image from manufacturer website representing selected color.



### MAIN SIDING

Manufacturer:

Color:



### ACCENT SIDING

Manufacturer:

Color:



### ROOF SHINGLES

Manufacturer:

Color:



### MASONRY

Manufacturer:

Color:



### FASCIA/SOFFITS/TRIM

Manufacturer:

Color:



### OTHER

Manufacturer:

Color:



### WINDOW

Color:



### EXTERIOR FRONT DOOR

Color:



### OVERHEAD GARAGE DOOR

Color:



City of Fitchburg  
 Planning/Zoning Department  
 5520 Lacy Road  
 Fitchburg, Wi 53711 (608-270-4200)

# SMARTCODE BUILDING/SITE PLAN APPLICATION (ARTICLE 5)

**1. Location of Property:**

**Street Address:** \_\_\_\_\_  
**Legal Description - (Metes & Bounds, or Lot No. And Plat):** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**2. Description of Project:** \_\_\_\_\_

**3. Existing Transect Zone:** \_\_\_\_\_ **Article 3 or Article 4 approval date:** \_\_\_\_\_

**4. Size of Site:** \_\_\_\_\_ **Site Density (if applicable):** \_\_\_\_\_

**5. Building/Site Plan applications shall provide plans and information showing the following:**

- |   |   |
|---|---|
| <input type="checkbox"/> 1. Building Disposition                              | <input type="checkbox"/> 13. Signage Standards                        |
| <input type="checkbox"/> 2. Building Configuration                            | <input type="checkbox"/> 14. Special Requirements, if any             |
| <input type="checkbox"/> 3. Building Use                                      | <input type="checkbox"/> 15. Architectural Standards                  |
| <input type="checkbox"/> 4. Parking calculation & location                    | <input type="checkbox"/> 16. Fencing Standards                        |
| <input type="checkbox"/> 5. Number of dwelling units                          | <input type="checkbox"/> 17. Lighting Standards                       |
| <input type="checkbox"/> 6. Base Residential Density                          | <input type="checkbox"/> 17. Grading Plan                             |
| <input type="checkbox"/> 7. Building square footage                           | <input type="checkbox"/> 18. Statistics, maps and other documentation |
| <input type="checkbox"/> 8. All requests for Administrative Waivers, if any   | showing how the Article 5 application, in                             |
| <input type="checkbox"/> 9. All requests for Administrative Approvals, if any | combination with the past approved Article 5                          |
| <input type="checkbox"/> 10. All known requests for Conditional Use           | plans, will meet the approved Community                               |
| Permits, if any   | Regulating Plan, and the standards of this                            |
| <input type="checkbox"/> 11. Civic Building design(s)                         | Chapter.  |
| <input type="checkbox"/> 12. Landscape Standards                              |   |

**\*\*\*Also submit all mapping in either CADD or GIS files**

**Current Owner(s) of Property:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone No.:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone No.:** \_\_\_\_\_

**Respectfully Submitted By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Owner's or Authorized Agent's Signature

\*(If multiple owners, application shall include statement of consent by all property owners)

**PLEASE NOTE** – Applicants shall be responsible for legal or outside consultant costs incurred by the City. It is the responsibility of the owner/applicant to insure compliance with all local and state requirements.

\*Application shall be accompanied by one (1) PDF document of complete submittal, one (1) full-size set of plans, two (2) reduced sets of plans (11" x 17"), and the required CADD or GIS files for mapping.

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**FOR CITY USE ONLY**

**Date Received:** \_\_\_\_\_ **Permit Request No.:** \_\_\_\_\_

**SITE PLAN REVIEW CHECKLIST:**

YES

NO

_____	_____	<b>Signed and completed Building / Site Plan – Article 5 Application</b>
_____	_____	<b>Proposals / design compliant with Ch. 23 SmartCode District</b>
_____	_____	<b>Vicinity map (no larger than 11 x 17)</b>
_____	_____	<b>2 (two) reduced size (11 x 17) plan sets</b>
_____	_____	<b>1 (one) full set of bounded drawings, include landscape plans</b>
_____	_____	<b>1 (one) electronic copy (.tif or .pdf) of the plan set</b>
_____	_____	<b>CADD or GIS files for all mapping</b>
		<b><u>Plans to include existing and proposed information on the following:</u></b>
_____	_____	<b>Location of structures, improvements and landscaping</b>
_____	_____	<b>North arrow and scale bar</b>
_____	_____	<b>Site boundaries</b>
_____	_____	<b>Setback distance from property lines</b>
_____	_____	<b>Rights-of-way, property lines and easements</b>
_____	_____	<b>Location &amp; dimensions of driveways, streets and sidewalks</b>
_____	_____	<b>On-site parking and circulation</b>
_____	_____	<b>Location of loading spaces, if applicable</b>
_____	_____	<b>Location of trash receptacle enclosure</b>
_____	_____	<b>Location of all outdoor electrical, plumbing and mechanical equipment</b>
_____	_____	<b>Landscaping Plan for site</b>
_____	_____	<b>Signage Plan for site (type &amp; fixtures)</b>
_____	_____	<b>Elevations for each side of the building detailing the materials &amp; colors</b>
_____	_____	<b>Fencing Plan (if installing fence)</b>
_____	_____	<b>Lighting Plan (in footcandles) &amp; fixtures cut-sheets</b>
_____	_____	<b>Grading Plan</b>
_____	_____	<b>Site plan data table containing: transect zone, site size in square feet or acres, lot coverage by building in square feet and percentage, residential density in units per acre (if applicable), square feet of impervious surface and parking and landscaping calculations.</b>

**ARTICLE 5 SUPPLEMENTAL FORM:**

**Building Disposition:**

Lot(s) \_\_\_\_\_ Plat \_\_\_\_\_

Transect Zone: \_\_\_\_\_

Lot Width \_\_\_\_\_ Lot Coverage \_\_\_\_\_

Type of Building:  Edgeyard  Sideyard  Rearyard  Courtyard  Specialized

Principal Building Setbacks: Front (principal) \_\_\_\_\_ Front (secondary) \_\_\_\_\_ Side \_\_\_\_\_ Rear \_\_\_\_\_

Primary Setback: \_\_\_\_\_ feet Frontage buildout (if applicable): \_\_\_\_\_%

Outbuilding:  Yes  No

Outbuilding Setbacks: Front \_\_\_\_\_ Side \_\_\_\_\_ Rear \_\_\_\_\_

**Building Configuration:**

Type of Private Frontage:  Common Yard  Porch & Fence  Light court  Forecourt

Stoop  Shopfront  Gallery  Arcade

Parking Lot  Common Entry & Planter

% of clear glass of 1<sup>st</sup> story Façade: \_\_\_\_\_%

Overall building height: \_\_\_\_\_ feet \_\_\_\_\_ stories

1<sup>st</sup> story: \_\_\_\_\_ feet

2<sup>nd</sup> story: \_\_\_\_\_ feet

[X] story: \_\_\_\_\_ feet

**Building Use:**

Use of principal building: \_\_\_\_\_

# of residential dwelling units in principal building (if applicable): \_\_\_\_\_ dwelling units

Use of accessory building: \_\_\_\_\_

\*If multiple uses in building, please provide square footage of each type of use.

**Parking & Density:**

# of parking stalls provided within the Lot: \_\_\_\_\_

# of parking stalls along parking lane corresponding to the Lot Frontage: \_\_\_\_\_

# of parking stalls by lease or purchase from a Civic Parking Reserve within the Community Unit: \_\_\_\_\_

If looking to use Effective Parking standards, applicant shall provide completed Parking Occupancy Rate Table (Table 20)

Current density for transect zone within the block: \_\_\_\_\_ (per 5.9.2f)

**Parking Location:**

Drive width: \_\_\_\_\_

Material of parking / drive areas: \_\_\_\_\_

**Landscape:**

% of landscape area of 1<sup>st</sup> Layer of Principal Frontage: \_\_\_\_\_% (minimum 30%)

% of landscape area of 1<sup>st</sup> Layer of Secondary Frontage: \_\_\_\_\_% (minimum 30%)

# of trees planted within the 1<sup>st</sup> Layer: \_\_\_\_\_

Requirements: T3 – 1 tree shall be planted within the 1<sup>st</sup> Layer for every 800 sq. ft of landscape area

T4 – minimum of 1 Understory Tree or 6 shrubs planted within 1<sup>st</sup> Layer for every 500 sq. ft. of 1<sup>st</sup> Layer landscape area.

T5 – Trees not required in 1<sup>st</sup> Layer.

**Signage:**

A or B grid street: \_\_\_\_\_

Type of sign: \_\_\_\_\_

(\* note: A sign permit is required for all signs)

**Architectural:**

Type of building materials: \_\_\_\_\_

(See Section 5.13.4.c for requirements if using vinyl product.)

For single-family Edgeyard & Sideyard Residential, durable material used in height of 2 ft. above grade:

\_\_\_\_\_

Fence:  Yes  No

If yes, fence at the 1<sup>st</sup> Layer shall be painted or stained.

Balcony or porch:  Yes  No

If yes, material of railings: \_\_\_\_\_

**Fencing:**

Height of fence (if applicable): \_\_\_\_\_ feet

**Lighting:**

Are all parking lot and exterior building lighting on private lots dark sky approved or full cut-off fixtures?  Yes  No

Average lighting levels, in footcandles, at the building frontage line: \_\_\_\_\_

## EXHIBIT D

The information below is a summary of selected standards applicable to the transect zones listed below. For further detail and additional provisions, the City of Fitchburg Zoning Code and the Fitchburg SmartCode Zoning Pattern Book **must** be consulted. A complete application for submission to the City and the Committee cannot be prepared and the requirements cannot be understood without consulting these resources.

ZONE	T3	T4	T5
<u>Setbacks – Principal Building</u>			
Front-principal	20' minimum	6-18'	2-12'
Front-secondary	12' minimum	6-18'	2-12'
Side	5' minimum	3' minimum	0-12'
Rear	20' minimum	3' minimum*	3' minimum*
Frontage buildout – minimum	N/A	60%	80%
Lot coverage – maximum	50% maximum	70% maximum	90% maximum
Height in stories	2 maximum	3 maximum	2-4 stories
<u>Outbuilding Setbacks</u>			
Front	20' minimum and building setback	20' minimum and building setback	40' maximum from rear
Side	3' minimum or 6' total	3' minimum	0' minimum
Rear	3' minimum	3' minimum	3' maximum
Height in stories	2 maximum	2 maximum	2 maximum

Or 15' from the centerline of the Alleyway.

T3 Zone Lots: 1-10 and 142-152.

T4 Zone Lots: 11-32, 47-54, 59-141, 153-157.

T5 Zone Lots: 33-46 and 55-58.